

Assistant Superintendent of Early Childhood Education

Introduction

Our client, the District of Columbia Office of the State Superintendent of Education (OSSE), is seeking an Assistant Superintendent of Early Childhood Education. The Assistant Superintendent is located in the Office of Early Childhood Education within the Office of Education Excellence. The Office is responsible for ensuring that the government and private sectors are aware of and responsive to the child development and early education needs of the community. The Assistant Superintendent of Early Childhood Education is responsible for coordination of citywide efforts to expand and improve child care and development services in the public and private sectors and for providing comprehensive services to infants and toddlers with disabilities and their families. Additionally, the Assistant Superintendent is responsible for working with parents in selecting and paying for child care and expanding the supply of child care and early intervention services. The Assistant Superintendent works under the direction of the Deputy Superintendent of Education Excellence, who provides overall policy guidance and performance objectives.

The Assistant Superintendent serves as the principal advisor to the Deputy Superintendent of Education Excellence, State Superintendent of Education, Deputy Mayor for Education and the Mayor of the District of Columbia on all matters relating to child development and early childhood education.

About OSSE

The Office of the State Superintendent of Education is a high-performing, transparent agency that sets proactive policies, exercises vigilant oversight, and directs resources that guarantee residents educated in the District of Columbia are among the highest performers in the nation; fully prepared for successful postsecondary learning and employment in the creative economy. OSSE was created by the District of Columbia Public Education Reform Act of 2007 (DC Act 17-38).

Responsibilities

Some of the primary responsibilities of this position include the following:

- directing the operation of the Office;
- defining a central child care policy for the District of Columbia;
- developing a comprehensive plan for child development service delivery;
- coordinating the early care/child care policy development, programming and service delivery of all District agencies;
- coordinating the child development efforts with all Administrations within the OSSE;
- evaluating District child development laws, regulations and procedures;
- developing an analysis and forecast of child development needs; and
- providing staff support to the Mayor's Advisory Committee on Early Childhood Development.

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Other duties and responsibilities include but are not limited to:

- developing and justifying the annual budget and multi-year plan to make the best use of available resources;
- appearing before the District Appropriations Committee and City Council to present budgetary documentation for program operations;
- initiating research studies to support new and existing policies, programming and service delivery; and
- educating the community about early childhood development needs, policies and programming.

Qualifications

The selected candidate will be a strategic thinker and self-starter, possess excellent interpersonal skills, diplomacy, and will be able to foster an attitude of trust and open communication. A high level of energy, creativity and ability to work in a fast-paced, dynamic environment is essential. The ideal candidate will have more than 10 years of related experience and an advanced degree in Early Childhood Education or related field. Proven successful leadership skills are required.

Salary

The annual salary for this position will be between \$110,000 and \$130,000 based on experience and qualifications.

APPLICATION AND SELECTION PROCESS

To apply for this position, please submit a resume to: Mr. Kenyatta L. Uzzell at resume@polihire.com

PoliHire Strategy, LLC

1101 Pennsylvania Ave, NW
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202-756-2966

First screening will take place on June 6, 2008.

To be considered for the position, please submit a resume to PoliHire Strategy, LLC. Resumes will be screened in relation to the criteria outlined in this announcement. Candidates with relevant qualifications will be given preliminary interviews by PoliHire Strategy, LLC. Those candidates deemed qualified will be referred to the District of Columbia.
